

STATE OF HAWAII
STATE PROCUREMENT OFFICE

SPO Price List No. 04-33 (Kauai Only)
Replaces SPO Price List No. 03-17

BULK DELIVERIES FOR GASOLINE AND DIESEL FUEL-KAUAI
(IFB-04-112-K)
July 1, 2004 to June 30, 2005

STATE'S COMMITMENT. Agencies of the following purchasing jurisdictions are required to purchase from this price list:

1. Executive Branch; and
2. University of Hawaii

A purchasing jurisdiction may elect not to extend its commitment to this contract beyond the initial contract term. Further, a purchasing jurisdiction not participating in the contract may, at the earliest, commit to the contract at the inception of a contract extension period, if any.

EXCEPTION TO THE PRICE LIST. When the use of the price list is not suited to an agency's purpose, the appropriate purchasing jurisdiction may grant an exception to purchase outside of the price list. For this purpose, Executive Branch agencies shall use SPO Form-5, "Request for Authorization to Purchase Outside of the Price List", available on the SPO Website, www.spo.hawaii.gov; click on "Forms for State Agencies" in the Hawaii Public Procurement Code, Chapter 103D, HRS, menu.

POINT OF CONTACT. Questions regarding the products listed herein should be directed to the respective vendor.

Procurement questions or complaints may be directed as follows:

<u>Jurisdiction</u>	<u>Name</u>	<u>Telephone</u>	<u>FAX</u>	<u>E-mail</u>
Executive	Alvin Washiashi	586-0571	586-0570	alvin.washiashi@hawaii.gov
U.H.	Jamie Wong	956-8687	956-2093	Jamie@mail.ppmo.hawaii.edu
	(primary)			
	Rod Sakuma	956-8687	956-2093	rod@mail.ppmo.hawaii.edu
	(alternate)			

VENDOR INFORMATION

<u>Vendor</u>	<u>Purchase Order Address</u>	<u>Remittance Address</u>
Senter Petroleum, Inc.	3011 Aukele Street Lihue, Hawaii 96766	3011 Aukele Street Lihue, Hawaii 96766

Telephone: (808) 245-1911
Facsimile: (808) 246-1054

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7/1/04 to 6/30/05

VENDOR CODE for annotation on purchase orders is obtainable from the “Alphabetical Vendor Edit Table Report available at your department’s fiscal office. **Agencies are cautioned that the remittance address on an invoice may be different from the address of the vendor code annotated on the purchase order.** Therefore, make sure when processing an invoice for payment that the correct vendor code is used.

PURCHASE ORDERS shall be issued on an as needed basis during the price list period. It is the responsibility of each agency to insure timely issuance of purchase orders. Vendor is not obliged to accept any order received after the price list expiration date; however, shall fill timely orders for which delivery may extend beyond the expiration date. Do not issue purchase orders specifying delivery after the price list expiration date.

“**SPO PL No. 04-33**” must be typed on purchase orders issued against this price list.

BASE UNIT PRICES include delivery to destination and all other costs incurred, except the following applicable taxes:

1. Hawaii General Excise Tax (GET), not to exceed the current rate of 4% and computed of 4% and computed on the base unit price only; and
2. State and County fuel taxes (Fuel Taxes).

The vendor will list on the invoice the GET and the Fuel Taxes as separate line items to the base unit prices.

Base unit prices are subject to adjustments. Vendor shall provide all delivery locations and the State Procurement office with written documentation supporting any price adjustment.

DIESEL FUEL #2 IN 55-GALLON DRUM is not included in this price list. If your requirements fall under “small purchase”, follow the procedures established by your Chief Procurement Officer. Executive Branch agencies are to follow the procedures outlined in Procurement Circular No. 1997-06, effective November 17, 1997.

FEDERAL EXCISE TAX (FET). Please note the following:

1. All purchases from this price list are exempt from the (FET). This tax will not appear on the invoice.
2. Since diesel fuel #2 in 55-gallon drums is not part of this price list, you may need to separately apply for FET exemption **if you are purchasing it in low sulfur form for highway use.** It is recommended that agencies request a FET exemption form from the vendor and return the completed form to the vendor for his files.
3. If you are purchasing diesel fuel #2 (55 gallon drum) **in high sulfur form for off-highway use**, the FET is not applicable; therefore, there is no exemption to apply for.

STATE AND COUNTY FUEL TAXES. Please note the following:

For low sulfur highway use diesel fuel #2 USED FOR NON-HIGHWAY PURPOSES such as boilers, generators, compressors and some motor vehicles:

1. The State and County fuel taxes may be reduced to \$.01 per gallon, if the purchase is eligible for Diesel Oil and Liquefied Petroleum Gas Used Off Public Highways exemption (Form M-38).
2. Eligibility requirements should be discussed with the vendor prior to purchasing the fuel. The M-38 exemption certificate, which is issued on a calendar year basis (January to December), must be submitted to the respective District Tax Office by the vendor.

DELIVERIES. Deliveries of gasoline and diesel shall be coordinated between the agencies and the Contractor. Agencies shall provide the Contractor with a twenty-four (24) hour notice prior to all bulk deliveries (storage tanks) of gasoline or diesel, unless otherwise agreed upon. Contractor may coordinate with each agency a delivery schedule within the specified delivery days satisfactory to both parties.

Contractor will be required to deliver all items outstanding on purchase orders received during the term of contract for delivery by the end of contract period.

PRICE LIST AVAILABLE ON THE INTERNET. The price list is available at the SPO website: www.spo.hawaii.gov. "Click" on Price List and Vendor List in either the Hawaii Public Procurement Code, Chapter 103D, HRS or the Awards menu.

RUTH E. YAMAGUCHI
Procurement Officer

Item No.	Agency and Location Of Storage Tank		Base Unit Price/Gal.
<u>State of Hawaii</u>			
1.	Department of Land and Natural Resources Forestry & Wildlife 4398D Pua Loke, Lihue		
	Tank Capacity: 2,000 gal.	GAS, UNLD, REG-87	\$ 1.810
	Tank Capacity: 1,000 gal.	DIESEL FUEL (Hwy)	\$ 1.480
2.	Dept. of Transportation Airport-Lihue 3901 Mokulele Loop #6		
	Tank Capacity: 4,000 gal.	GAS, UNLD, REG-87	\$ 1.810
	Tank Capacity: 1 @ 4,000 gal.	DIESEL FUEL (Hwy)	\$ 1.470
	2 @ 500 gal		
	1 @ 2,000 gal		
	ARFF Station	DIESEL FUEL (Off-Hwy)	\$ 1.480
	1 @ 500 gal.		
3.	Dept. of Transportation Highways Division 4930 Kahau Street, Kapaa		
	Tank Capacity: 2,000 gal.	GAS, UNLD, REG.-87	\$ 1.810
	Tank Capacity: 2,000 gal.	DIESEL FUEL (Hwy)	\$ 1.480
<u>University of Hawaii</u>			
4.	College of Agriculture & Human Services 7370-A Kuamoo Road, Kapaa		
	Tank Capacity: 1,000 gal.	GAS, UNLD, REG.-87	\$ 1.860
	Tank Capacity: 500 gal.	DIESEL FUEL (Off-Hwy)	\$ 1.520